Boards and Board Leadership

Instructor Guide

The E&T program uses the **flipped classroom format** where students read the material before class and come prepared to discuss the topics. The PowerPoint slides are used during onsite, person-to-person, and virtual classes to summarize the material and to facilitate discussions and scenarios. Instructors can modify the slides based on the audience if they support the core material. All students are required to come prepared to participate, which includes completing the reading and all assignments. While assignments may be modified, they should not be waived. For example, an item might be done in groups in class versus as homework.

Lesson Objective: This lesson seeks to explore the composition of and opportunities to serve on region or national boards and committees.

Scheduled Lesson Time for Synchronous Onsite/ViR Classes: 60 minutes

Teaching Method: Facilitated discussion and activity

Reading Materials:

- Student Guide
- Relevant regulations as cited in Student Guide

Teaching Aids/Handouts:

- Slides

Desired Learning Objectives (DLO):

1. Understand boards and committees used at the region and national levels.
2. Understand the differences in how members are selected for service on region and national boards and committees.
3. Understand the opportunities boards and committees at the region and national levels provide for serving CAP.

Lesson Strategy: This lesson is designed to provide students with an overview of region and national boards and committees, their roles, and where students might be able to serve.

Introduction:

Boards and committees are used at every echelon in Civil Air Patrol (CAP). These exist at each level, but some are unique. Boards and committees provide support for leaders. These groups also provide opportunities for leadership development.

Review: Ask the students if they have any questions about the reading. If they have questions, answer them. If not, proceed with a short review. Ask the students to share the most important points from the reading. Encourage students to share stories from their own units and higher headquarters. If necessary, develop cases to enhance discussion.

Bridge: Serving on boards and committees can be a great way to expand your knowledge and serve at a higher echelon. Commanders utilize boards and committees to help them with the work of CAP.

Suggested Discussion Questions: Feel free to add or adjust questions as necessary to meet the students' needs as well as the unique conditions for your region.

Lead-off question: What boards and committees (CAP or other organization) have you served on? What value did you get from serving in that position?

[Advice: *Strive to keep the conversation positive.]*

Supporting question: How often did the board or committee meet? Did you find the meetings to be productive? Why or why not?

[Advice: *Some students may have horror stories they will want to share. If there is a negative example, ask the students how, if they were the Chair, they could avoid such an issue.*]

Follow-on question: How does serving on a board or committee support the commander?

> *Advice: Make the point that boards and committees are valuable because the commander cannot do everything. They also build buy-in from members and provide diverse perspectives to advise the commander. Keep discussion focused and brief to allow broad participation from students.*

Assignment

Given what you have learned about region and national boards and committees, which one would you like to serve on? Why? What do you see as the value of the board or committee you chose? Write a point paper with your thoughts, no more than one page

in length, using the template available in the Publications section of the National website.

Instructions for Synchronous Onsite/ViR Classes

Submit your paper to your instructor before class. Be prepared to share your thoughts in class.

Resources for Instructors

- Student Guide
- Relevant regulations as cited in Student Guide

Lesson Summary and Closure

Boards and committees assist commanders and leaders with the work of Civil Air Patrol. Serving on a board or committee is a great opportunity to build your leadership skills and expand your knowledge. It is also important for leaders to understand what boards and committees exist at the region and national levels.